

**SOUTH TEXAS SWIMMING, INC.**  
**HOUSE OF DELEGATES MEETING**

**Meeting Minutes-----Saturday, February 20, 2010-----**  
**Northside Activities Center, San Antonio, TX**

**MEETING CALLED TO ORDER** by Frank Swigon, General Chairman at 1:00 PM

**TEAMS PRESENT:** AAAA, AG, AMSC, AQTX, BAS, BEAT, CBA, CCAA, CLUB, COTA, CPS, DRD, GOLD, HEAT, HSC, MSC, NTRO, PFST, SASA, SB, WWW

**APPROVAL OF MINUTES:** Frank Swigon

The minutes from the October 10, 2009 HOD Meeting have been posted to the South Texas website.

**REPORTS OR OFFICERS AND DIRECTORS:**

**GENERAL CHAIRMAN:** Frank Swigon

Frank gave a brief presentation concerning the newly mandated USA Swimming LEAP Program (LSC Evaluation and Achievement Program) for LSC's. The program is designed to **evaluate** achievement and progress of the 59 LSCs. The program evaluates and helps identify both strengths and opportunities for improvement in each LSC. The evaluation process looks at four areas in each LSC: Business and Organizational Success, Volunteer Development, Coach and Club Development, and Athlete Development and Performance. The end goal of the program is enhanced services leading to elevated athlete participation and performance. Our LSC is required to complete LEAP once during each quad. LEAP is divided into three levels, Level 1, Level 2 and Level 3. Every LSC should complete Level 1. Upon completion of Level 1, LSCs are strongly encouraged to move on to Level 2 and Level 3. Levels 2 and 3 have both required and optional items and all are intended to both measure effectiveness and encourage growth. We are required to complete Level 1 of the LEAP program during early 2011. If STSI does not complete the LEAP Level 1, by April 31, 2011, the LSC will lose voting privileges at the USA Swimming's Annual HOD Meeting. The LSC Develop Committee highly recommends that the entire board be involved in the process. Angella has the LSC Portal Password available for board members wanting to begin the process.

**FINANCIAL REPORT:** Annette DuVall

Annette reported the budget for 2009 was fine, but there were a few line items where the LSC had gone over budget in 2009. She detailed these areas and presented a recommendation from the STSI Board of Directors to approve the over budget items. The recommendation was approved by acclimation.

Annette moved for STSI to give corporate resolution approval to secure an STSI Credit Card with Age Group Technical Chair, BJ Allenstein, as signee. This credit card will be used for Zones and All Stars related expenses. All credit card bills will be sent to the treasurer for payment. The motion was approved by acclimation.

Annette reported that Reimbursements for National Swimmers have been sent to the teams. She requested that in the future, coaches make sure the request forms are properly completed, prior to signing them for submission. This year we had some incorrect team addresses on the submitted forms.

Tim O'Brien, NTRO, requested that STSI give partial reimbursement to four STSI athletes, traveling with the USA Swimming National Youth Team to compete in Barcelona this summer. The requested amount from USA Swimming for this summer's trip is \$750.00 per swimmer. USA Swimming selects

swimmers to compete in two national level meets a year. One meet is fully funded by USA Swimming and one is partially funded. Tim made a motion that STSI reimburse the set fee, for the partially funded meet, for STSI swimmers selected as part of the team this summer. The motion passed.

Discussion was held in reference to setting two dates per year to issue reimbursements for Nationals. Annette explained that under our current system and budget, we have established a single fund to cover annual request for reimbursements and it would be difficult to know how to allocate the percentages on a twice a year basis.

**TECHNICAL CHAIR:** John Baltzell

John reported that he had spoken with a lot of coaches. What we need to keep in mind is what is best for the kids. He presented a prototype of how the A, BB, and B-C Championships are held in North Texas Swimming and handed out sample North Texas Meet information. North Texas Championship Meets are Timed Final Meets. John reported that at the A Championships, North Texas allows two bonus events, of distances 200 or shorter, for swimmers having one "A" time. At the North Texas BB Championships, swimmers with two or less "A" times may enter those events as exhibition. Swimmers with more than 2 "A" times may not swim any events as exhibition. For the B-C Championships, it is a 12 and Under Meet. Fridays are just 8 & Unders. Saturday and Sunday have the older swimmers. This format will give every swimmer a championship meets. Using national time standards, parents will always have the times and not wait for time standards to be annually established by STSI.

Robert Coleman pointed out in North Texas, they usually have time trials after the A Champs since they do not have prelim/finals. Swimmers participating in the time trials are the ones who are closest to TAGS. As a North Texas coach, he continually pushed that the LSC to implement a prelim/final meet. North Texas automatically lump all of their beginning swimmers, age 13 and up, into the BB Meet. North Texas uses a A, BB, B-C format all years long and when you get to the championships, it feels like just another meet. North Texas usually performs better at TAGS because TAGS is their true championship meet. As a North Texas Swimmer, if you had three A times you were required to swim at the A level meets. If you were 13 and over, and had less than three A times, you automatically competed at the BB level meets.

If we go this route we have to have commitments from facilities that can handle the meets. A champs three weeks out from TAGS, with BB and B-C Championships prior to the A Champs Meet.

John proposed that we develop Championship Meet Information Templates, in a read only format, where only venue specific information is changeable. All other meet hosts would be required to follow the set template.

Anyone having input, is requested to get in touch with John. He will have a firm proposal to present at the July HOD Meeting, with final approval scheduled for the October HOD Meeting.

**AGE GROUP CHAIRMAN REPORT: BJ Allenstein**

BJ presented the Zones Team Selection process in place for this year's Zones Team. Long course times will be the only times considered. Time Standards are the Traditional Time Standards, not the Single Age Group Time Standards. Any swimmer with two or more AAA times will only have to pay \$400.00. Any swimmer, with three or more AAAA times, will be fully funded by the LSC. Will run a virtual meet based upon submitted times and figure the high point swimmers. Will compare that to the top four swimmers in each event. Will consider needs for specific strokes. Finally, will consider coaches input about the swimmers. Swimmers submitting Zones Application must include a Hy-Tek

print out of their best times, signed by their coach and a check for \$200.00. BJ is currently investigating the best travel options, considering swimmers will be coming from all parts of the LSC.

**AUDIT COMMITTEE:** Roxanne Balducci

Roxanne reported the Audit Committee met on February 19, 2010 to review the STSI books. The following members were present: Roxanne Balducci, Chair, Frank Swigon, BJ Allenstein, and Angella Woodard. These members looked through a random selection of checks and receipts from July 1<sup>st</sup> thru December 31<sup>st</sup>, 2009 and all of the sampling were 100% accurate. A motion was made, seconded and approved to accept the report.

**SAFETY CHAIRMAN REPORT:** Trey Kohlhausen

Trey reported that in 2009, STSI had 1050 accidents reported and issued a reminder of the importance of filing a Report of Occurrence for any accidents that occur. Trey is calling families on all incidents that are semi-serious or greater to follow up with them.

**REGISTRATION COMMITTEE REPORT:** Angella Woodard

Angella reported to date we have registered 4,984 athletes, 182 coaches, 129 officials and 43 others. Angella issued a reminder to coaches that the responsibility of submitting current safety certifications is on their shoulders and should be submitted in a timely manner so that coaching credentials do not lapse. This is the year that a lot of our background screens are due for renewal.

For any coaches with high school swimmers, if any of your swimmers swam at an observed high school meet, i.e. districts, regionals, state, please go into SWIMS and make sure that all of their times are in SWIMS. If they are not there, a form is on the STSI website, under General Forms, that you will need to submit to have the times uploaded. For requests submitted thirty days after the meet conclusion, there will be a fee of \$20.00 per swim to load the times. Only times from swimmers, with a current, correct USA ID number in the results file are being uploaded into SWIMS. If you do not coach the high school group, please make anyone associated with your high school swimmers.

**OFFICIALS REPORT:** Roger Graham

Roger reported that we have 12 officials currently in training. We have lost 12 officials. We have seven new on board. We had several meets approved for observation.

As of May 15, 2010, there are no more automatic approvals for meets unless they are closed meets. Meet host, seeking to conduct an Approved Meet, will need to have their Meet Information and justification for approval submitted to USA Swimming, before an approval can be given.

As of May 15, 2010, Pool Depth for both the Start and Finish ends of the pool must be specified in the meet information.

**OLD BUSINESS:** Frank Swigon

At the October 2009 Annual Meeting, we requested that nominations for the STSI Outstanding Service Award be forwarded to Angella and said that the selection from the submitted nominees would be made by the STSI Board of Directors. The recipient of the STSI 2009 Outstanding Service Award is Didi Byerly. An enormous amount of high quality work was done by Didi in standardizing our Time Standards, updating the STSI Bylaws, updating the Policies and Procedures Manual, facilitating the Strategic Planning, and more. STSI extends their gratitude to Didi Byerly for her volunteer service.

## **NEW BUSINESS:**

Frank Swigon announced that at our 2010 Annual House of Delegates Meeting, the following officers will be up for election: General Chairman, Administrative Vice Chairman, Senior Chair, one Coaches Representative, one Athlete Representative, and an At Large Delegate. According to our bylaws the Nominating Committee must be elected by the House of Delegates. Anyone having nominations for the Nominating Committee should submit those names to either Angella Woodard or Frank Swigon. The slate of nominees for the committee will be presented for voting at the July HOD Meeting.

The Nominating Committee will be responsible for putting together a slate of officers for presentation at the Annual HOD Meeting in October.

Roger Graham handed out a comprehensive, detailed, proposed Championship Meet booklet. The proposal is complete from A to Z. Several months of work has gone into this booklet. It is currently in its tenth draft. It is a work in process. It will be presented in a more refined form at the October House of Delegates Meeting. Basically, the model is from Ohio Swimming, which has used this format for many years, and more importantly, it is derived from real STSI numbers, provided by USA Swimming.

Angella Woodard welcomed HEAT Head Coach, Robert Coleman, and his team to South Texas Swimming. It has been a long process and we are glad to have you as members, effective tomorrow, February 21<sup>st</sup>.

Angella Woodard announced that we have a new team in Austin, the Sailfish (FISH). They have been assigned to compete in the North Junior Olympics, later this month.

Meeting adjourned at 2:25 PM